



BRAVO DETACHMENT, 176TH FINANCE BATTALION

S1 NEWSLETTER

September 2003

The purpose of this newsletter is to assist the PACs in Area III, and update them on finance related issues. Our goal is to keep you informed so that we can work as a team to better serve the soldiers on Camp Humphrey's and Area III.

PAC Certification Course

Our Finance office will be close on the 17th of October. Any emergencies, contact SFC Richardson 011-695-0635 or SFC Jenkins at 011-9691-7529. The next PAC certification course is scheduled for the 16th of October. We would like to personally thank each and everyone for their dedication and caring of our soldiers pay entitlements. We intend to recognize PACs each month that achieve a 95% timeliness rate for documents submitted to our Finance Office. The commander, 176th Finance Battalion, will also award a Certificate of Achievement to those PACs that maintain 95% timeliness for an entire quarter.

We proudly recognize and congratulate the following PACs that achieved a 95% or higher timeliness rate for the month of August: **194th MAINT BN, 3RD MAINT BN, DCS, OSAN, 560TH MED CO, 568TH MED CO, 249TH ENG BN, 52ND ORDIANCE, JTAGS, 3RD BCD, AND BRAVO DET 176TH FINANCE** (Sir, these were last months, will update after cutoff)

Unit Commander's Finance Report

The unit commander's finance report (UCFR) is a valuable tool to get commanders involved with their soldiers pay issues. When used correctly, the UCFR can be an effective tool in monitoring and resolving soldier's pay issues at unit level. It is imperative for the commanders to certify and return the UCFR to finance within the 10-day suspense. Commander/1SG do not take it lightly, your soldiers are counting on you. Thanks.

Help us help you

- Ensure all new soldiers in-process finance. **Soldiers should in-process within 3 working days of their arrival. In- processing finance is very critical as it affects accurate payment of entitlements. Timely in-processing of personnel will prevent pay problems.** If a soldier does not in-process by the 20th of the month they arrive and their entitlements change, they will be overpaid and have a debt to the government. It will also ensure soldiers receive their leave and earning statement (LES) at their unit. Departing soldiers should submit their finance packets no later than 30 days prior to their departure and clear finance the day prior to their flight date. Soldiers in remote locations may out-process finance two days prior to their flight date. In and out processing is done by appointment, but exceptions can be made with notification from the PAC.

Finance Team Representatives

	<u>Team 1</u>	<u>Team 2</u>	<u>Team 3</u>	<u>Team 4</u>
POC:	SGT Heath	SGT Rich	SGT Brown	PV2 Mcfadden
Units:	377 th Med	1/43 ADA	62 nd Chem	527 th MI
	C Det, 168 th Med	1/6 th Cav	B Det, 516 th PSB	B Com 532 nd MI
	560 th Med	3/6 th Cav	2/52 nd Avn	3 rd MI
	568 th Med	HQ, 6 th Cav	249 th Eng	249 th MP
	A, 304 th Sig	3 rd Maint	46 th Trans	557 th MP
	501 st Sig		52 nd Ord	3 rd BCD
	HHD, 194 th Maint		D, 58 th Avn Regt	JTAGS
	HHC, USASA			DCS, Osan
	HHC, 23 rd ASG			6 th Regt, 2 nd MP Det

Other Finance Points of Contact

Detachment Commander	753-8202	Chief Disbursing/XO	753-8227
Detachment Sergeant	753-8203	Chief of Military Pay	753-8580
Customer Svc	753-8210	Processing	753-8209
In/ Out Processing	753-8585	Travel	753-8215
Battalion Commander	725-8838	Battalion CSM	723-7959
175 th FINCOM WEBSITE		http://175fincom.korea.army.mil	

OFFICE HOURS

Monday-Wednesday & Friday: 0900-1500
Cashier Cage closes at 1500 daily.

NOTE: Finance is CLOSED every Thursday